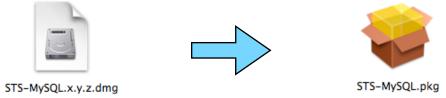
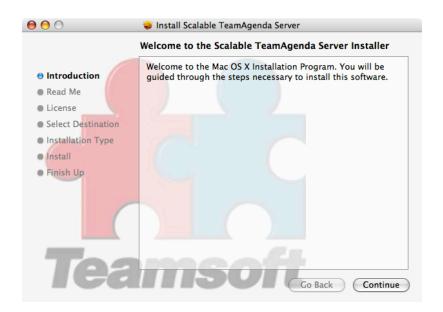


This document is about updating a previous installation of STS. To update from TeamAgenda Server release 3 or TeamAgenda Server release 4 please refer to the Installation Guide document.

1. Double click the disk image and double click the installer named STS-MySQL.pkg



2. Follow instruction on the screen and process the update





3. After the installation have successfully completed, you will have to restart the server, verify if the activation key is still valid.

3.1 To restart your server installation, open the Applications folder and then the STS folder and double click on the STS Manager icon.



3.2 Click on the button "Server Administration". All management aspect of STS is performed within a web browser, thus allowing you to manage it from remote location on whatever computer operating system of your choice. This give you a great amount of flexibility.

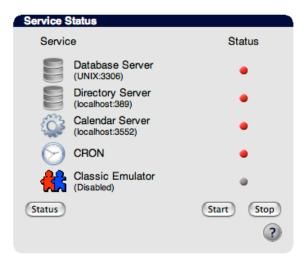




3.3 Login using the default username (admin) and the server administration password.

LDAP Suffix:	o=mycompany.com 🛟
Administrator Name:	admin
Password:	•••••
	Change Password Login
English 🛟	

3.4 Click the start button and wait until the screen display all green dots. If not all components or services are started please goto the trouble shooting section at the end of this document.





3.5 Click on the tab named "Licensing". Verify the license validity.

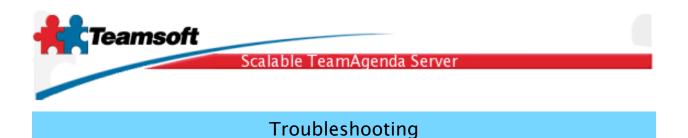
Licensing			
Current Licenses			
Total Lite User(s): 0		Total number of Web Users: 0	
Total Pro User(s): 10		Total Web licenses Used: 0	
Total User license Total User License		Total Web licenses Available: 0	
Total Resource: 0	S Available. 10	Expiration date: unlimited	
License:			
Organization:	MyCompany		
License number:	1511-5704039-SA	B-0-101-10	
	Modify		
			?

4. Doing a connection test

4.1 To test the server update, open up a new browser window and type the following URL; <u>http://localhost:3552/calendar/</u>. Your should see the TeamAgenda Web login screen. Login using any valid account.

⊖ ⊖ ⊖ TeamAgenda Login ▲ ▶ ⓓ ▲ A ☺ + ✿http://localhost:3552/caler ^ Q~ Google	
TeamAgently	Î
WED	
User Name: test Password: ••••	
Enter as GUEST	
English : Co	
Copyright (c) 1997-2005 Teamsoft Inc. All rights reserved.	
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Q. There is some services not starting (the dot does not turn green in the services Web Administration screen.)?

R. Click on tab "Log", analyse error messages and/or warnings.

Q. I want to change the primary suffix name. Can I?

R. Once the database is fill with calendaring informations please contact Teamsoft service.

Q. Some services are still running (green dot) but Licensing or Directory Maintenance tab return an error about the database or directory server not running. What can I do?

R. If you are running STS on Windows, the easy method to fix this situation is to restart the operating system. On Macintosh or Linux, a Remote Troubleshooting session with a Teamsoft specialist is a must.

Q. I want to receive help in order to troubleshoot my server installation. I see the Remote Troubleshooting tab, how do I proceed?

R. Simple. Contact Teamsoft support team and ask for a Remote Troubleshooting activation code. Write down the reveived number into the Remote Troubleshooting forms and hit the button "Start". Within minutes, a Teamsoft specialist will connect to your host and troubleshoot your installation, doing any required action reporting it to you via email.

Requirements

Any Apple Macintosh computer running Panther or Tiger (OS X 10.3 and 10.4) with a least 512 MB of memory and 100MB of free hard disk space.