

A sophisticated cross-platform human resource and facilities scheduler.
 Plan your projects. Schedule your staff. Schedule your facilities.
 Get up and running immediately on your Windows or Mac environments.
 TeamAgenda can scale from the smallest to the largest organizations.

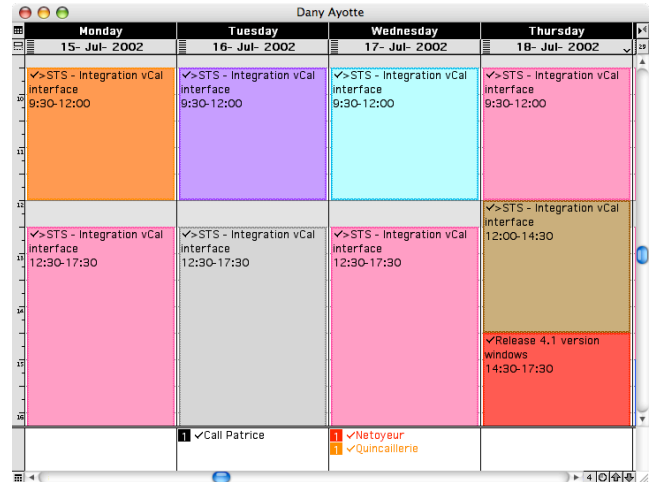
Integrated tools for total time management and team coordination instantly make your employees more efficient, both in the office and on the road.

Real-Time Group Scheduling The Key to Effective Time Management

Achieve the goals of your organization by using effective scheduling software.

TeamAgenda allows you to effortlessly schedule your staff, and other resources, freeing up valuable time and increasing employee productivity.

- Project managers, supervisors and administrators will like how they can see all the activities of their project teams all at once on their screen
- Administrative assistants, work dispatchers and others can quickly schedule professionals for activities immediately, and quickly generate utilization reports
- See changes happen in real-time
- View and manage TeamAgenda items in one or several categories, for individual or multiple members.
- Display multiple users side-by-side in a single window to easily create group activities visually, or simply query the database for member free time
- Use public calendars to track vacations, sick days, courses etc.



Real-time effortless resource management

With TeamAgenda, managers can easily determine, at a glance, how the employees, or project members are spending their time.

In real-time, they can see what activities, what projects, they are working on, all without waiting for out-of-date and misleading weekly or monthly time sheets.

By simply updating their TeamAgenda they are instantly providing project status, information for billing, time tracking, as well as providing instant updates to project managers and administrators.

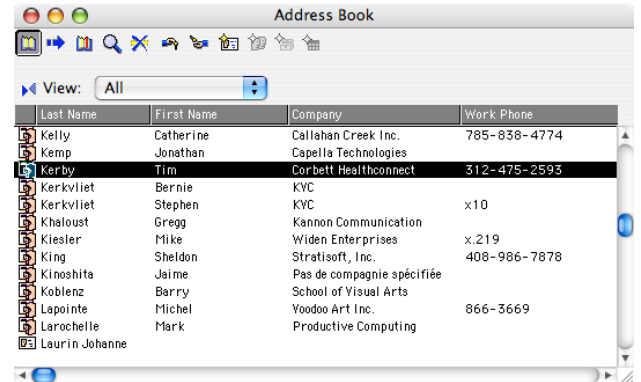
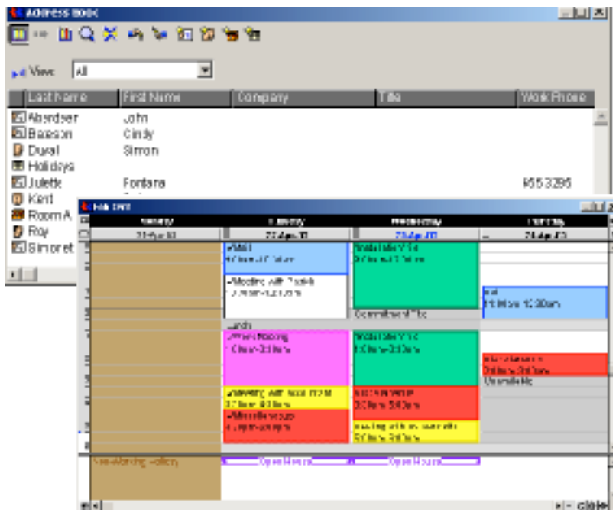
- Produce up-to-date time sheets automatically at any time without any extra overhead
- Easily provide daily, weekly or monthly reports

Name	Date	Time	Status	Group
Classroom	30-Jul-02	9:00pm	300hr	Talk in Montreal
Meeting Translator	4-Jul-02	7:11 PM	0:00	170000000000
Meeting Translator	2-Jul-02	6:00pm	300hr	Talk in Montreal
Meeting Translator	3-Jul-02	10:00am	300hr	Talk in Montreal
Meeting Translator	4-Jul-02	6:00pm	300hr	Consultation
Meeting Translator	2-Jul-02	6:00pm	300hr	Completed

Task Management and To-Do Lists Keep Employees on Top of Their Assignments

Getting more done in the day is a question of prioritizing, scheduling, and delegating tasks. Using TeamAgenda's Task Management and To-Do windows, employees are better equipped to tackle their workload and manage their day

- Enter to-do items and organize them by priority
- Schedule and unscheduled items in the to-do and calendar windows, using a simple drag and drop
- Delegate tasks, providing you have the correct access privileges
- Display TeamAgenda items in one or several categories, for one or more team members
- Search your calendar by date, due date, item type, title, comments or color
- Sort commitments by category, title, schedule date, or due date



Address Books

TeamAgenda's company-wide and personal address books let you manage TeamAgenda users, resources and outside contacts.

- Easily search for and display individual users and contacts
- Create public and private sub-groups to display multiple schedules easily
- Import and export data in delimited text or vCard standard formats

TeamAgenda Lite

All of TeamAgenda renewed group scheduling power, except for reports, worksets, templates, web access.

System Requirements

Client: Mac OS/X, or Windows XP

Server: Mac OS/X, Windows XP/NT/2000, Linux
 Databases: SQLite database included, also supports , MySQL, PostgreSQL

Hand held devices: extensive, check at Teamsoft web site: <http://www.teamsoft.com>

TeamAgenda Web client: MS Explorer, Firefox, Safari, Mozilla, Konqueror