A sophisticated cross-platform human resource and facilities scheduler.
Plan your projects. Schedule your staff. Schedule your facilities.
Get up and running immediately on your Mac or Windows PCs.
TeamAgenda can scale from the smallest to the largest organizations.

Integrated tools for total time management and team coordination instantly make your employees more efficient, both in the office and on the road.
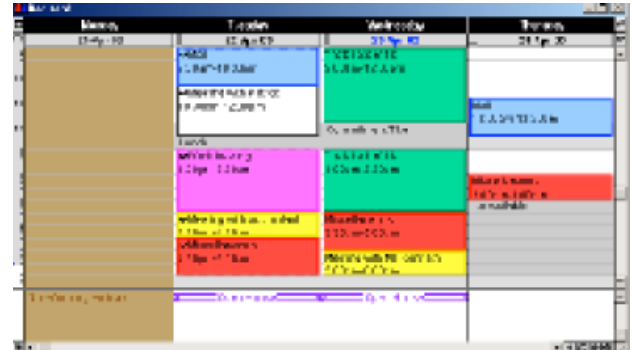
Save time with Reusable Worksets, Templates, Resource Utilization Reports.

Real-Time Group Scheduling
The Key to Effective Time Management

Achieve the goals of your organization by using effective scheduling software.

TeamAgenda allows you to effortlessly schedule your staff, and other resources, freeing up valuable time and increasing employee productivity.
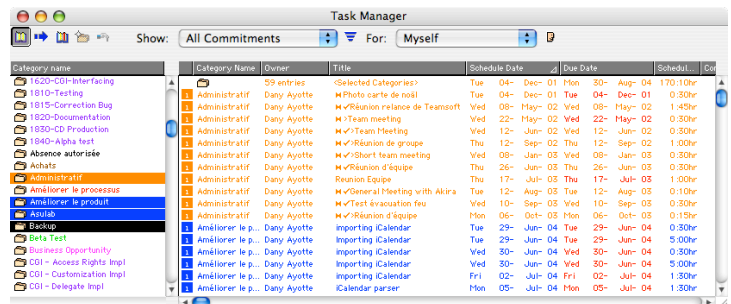
- Project managers, supervisors and administrators will like how they can see all the activities of their project teams all at once on their screen
- Administrative assistants, work dispatchers and others can quickly schedule professionals for activities immediately, and quickly generate utilization reports
- See changes happen in real-time
- View and manage TeamAgenda items in one or several categories, for individual or multiple members.
- Display multiple users side-by-side in a single window to easily create group activities visually, or simply query the database for member free time
- Use public calendars to track vacations, sick days, courses etc.
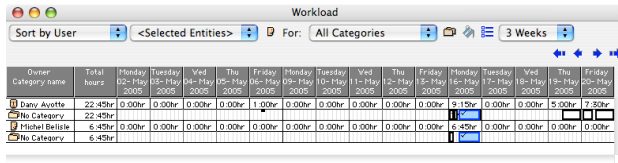

Real-time effortless resource management

With TeamAgenda Pro managers, coordinators etc. can determine at a glance, how employees are spending their time, project status, free time available, how busy they are etc.

- Produce up-to-date resource utilization reports at any time
- Create schedules to manage resources
- Produce time sheets and billable reports instantly without wasting time reentering data into other systems
- Create public calendars to track vacations, seminars, training sessions etc.
- Designate a specific person/people to manage resource or public calendars

Worksets and Templates

TeamAgenda Pro provides reusable worksets and templates to save you time and make TeamAgenda Pro easier to use than any other group scheduler.

- Save any combination of windows, for one or several users, as a workset. Instantly recall worksets from a drop-down menu. Ideal for project managers, coordinators, executives, and assistants who must track multiple multiuse schedules
- With the Print templates function you can easily produce reports such as time sheets and billable reports without wasting people's time to reenter data into other systems after the fact

Task Management and To-Do List Keep employees on Top of Their Assignments

Getting more done in the day requires prioritizing, scheduling, and delegating tasks. Using TeamAgenda's Task Management and To-DO windows, employees are better equiped to tackle their workload and manage their day.
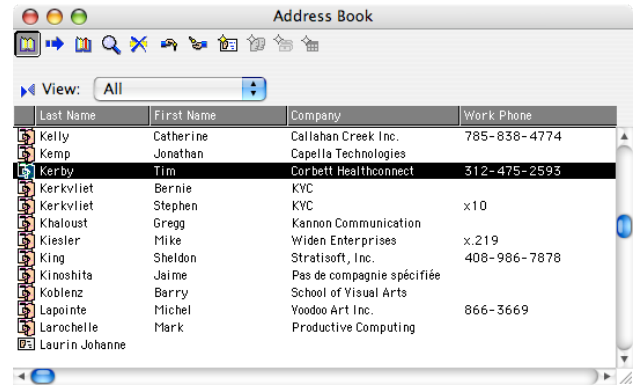
- Easy to-do items and organize them by priority
- Schedule and unscheduled items in the to-do and calendar windows, using simple drag and drop
- Delegate tasks, provided you have the correct access privileges
- Display TeamAgenda items in one or several categories, for one or more team members
- Create your own categories to help you categorize your data
- Search your calendar by date, due due date, item type, title, comments, or color
- Easily search for and display individual users and contacts
- Sort commitments by category, title, schedule date or due date

Address Books

TeamAgenda's company-wide and personal address books let you manage TeamAgenda users, resources and outside contacts.

Easily search for and display individual users and contacts
Create public and private sub-groups to display multiple schedules easily
Import and export data in delimited text or vCard standard formats

TeamAgenda Pro

Combine TeamAgenda group scheduling with project and human resource workload management, reusable worksets and templates.

TeamAgenda Pro includes TeamAgenda Web, and is the answer for organizations needing complete integrated group scheduling and resource management.

System Requirements

Client: Mac OS/X, or Windows XP
Server: Mac OS/X, Windows XP/NT/2000, Linux
Databases: SQLite database included, also supports: MySQL, PostgreSQL
Hand held devices: extensive, check at Teamsoft web site: http://www.teamsoft.com
TeamAgenda Web client: MS Explorer, Firefox, Safari, Mozilla, Konqueror