

## MACINTOSH

STS CONVERSION TO TASERVER 5.0



Attention: Please be advised that depending on your operating system and configuration the images displayed in this document may vary from your own.



1) On your computer click on the Macintosh HD symbol.



2) Start the STS Manager from the download location **Application\STS\STS Manager** 



3) Click on the button Server Administration to activate the STS Server.





4) The « STS Web Administration » screen will open.





- 5) Creating a backup.
  - a) Select the **«Backup and Restore»** tab.
  - b) Click on the **Do Backup Now** button to start the backup process.



6) STS will now proceed to create a backup of your STS database.







7) At the end of the process, STS will create a backup file **«\*.sts.bkp** ».

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	STS	Web Administra	tion	
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Service	Licensing	Directory Maintenance	User Access Right	User Privile
User Preferences	Recreate Agenda File	Log	Backup and Restore	Email Gatev
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Beckup I File Name 2008041	and Restore Date) 7010542.st.bkp (2008-04-17	01:05:42) Do Backup Now		

#### Please note that it is this file that will be used for the conversion to TAServer 5.0.

If the workstation is not the same location as the **«**\*.sts.bkp » and TAServer, you will also need to transfer the backup file to the computer that hosts TAServer.

**Caution :** After creating the backup file «\*.sts.bkp », you need to STOP all STS services, otherwise, any new activities in the agendas connected to the STS team may be performed (creation, modification, deletion) and will not be part of the backup and the consequently the data will be lost.

8) STOP all STS services.

Select the « Service » tab.

Click on the **Stop** button.

Teams	soft STS	Web Administrat	ion	
User Preferences	Recreate Agenda File	Log	Backup and Restore	Email Gateway
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Service	Licensing	Directory Maintenance	User Access Right	User Privileges
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Note: This process may take a few moments, please be patient.



9) It is important to stop all the services in STS before starting TAServer. Otherwise, there will be a conflict between the two services and data will be lost.

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Active Session	Remote Troubleshooting	Log Out		
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10) File location of the backup database « \*.sts.bkp » The backup database of the team is found in: Applications\STS\var\opt\teamsoft\sts\backup

#### 11) Start TAServer

If you followed the standard installation then you will find TAServer in **Applications\TeamSoft\TeamAgendaServer\TeamAgendaServer.app** 

2) Import the STS database to TAServer	🗯 TeamAge	ndaServer File I	Edit Configura	ition
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3) Select the backup database <b>«* sts bkp</b> » in	$\odot \odot \odot$	Select a doci	ument:	
		🔟 📋 backup	🗘 🔍 Sei	arch
the folder list location:	🔲 tea 🔺 🦱	Name	▲ Date Modifi	ed
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	teamsof	20080423010526.sts	.bkp Apr 23, 20	08 1:05 AM
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Click on the button.	Applicati			
	Applicati			
	Documents			
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	🞬 Movies 🔻			
			Cancel	Open

Caution: If it finds several backup files, ensure that you take the last version.



14) Give a name for your **<Team>** 

**Note**: Once you selected the backup file, the « New Team document » screen will appear prompting you to enter a new team name and selection the location you have chosen.

Save As	: Team			
	Applicatio	ins	🗘 🔍 search	
T DEVICES	🔛 Address Book	0		
🧾 Macintosh HD	AppleScript	P 🛄		
🖾 iDisk	Automator			
🕙 U3 System 📥	Calculator			
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	Dashboard			
T PLACES	Dictionary			
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### 15) Be patient...

The TAServer screen « Monitoring » will appear.

\varTheta 🔿 🔿 Monitoring				
TA-Server				
Current Team				
Équipe				
Connected Users: 0				
License				
Limit: 10				
Used: 4				
Available: 6				

16) You have now successfully completed the conversion process.



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